

The Laura Centre Training Course(s) Application Form

Post to: The Training Team, The Laura Centre, 4-6 Tower Street, Leicester LE1 6WS

Scan & Email to: training@thelauracentre.org.uk

Select full course(s):

- Support Bereaved Children & Families 23 August 2021 Venue Online
Loss & Attachment 4 October 2021 Venue Online
Bereavement Policy Making 1 November 2021 Venue Online

Courses run from 9.30am to 1.30 pm.

Select short course:

- Support Bereaved Children & Families (Short Course) 4pm to 5.30pm. Venue Online
15 September 2021 6 October 2021 17 November 2021

Full course places are £130 each if paid by invoice or £120 if paid for online
(visit <https://thelauracentre.org.uk/training-and-supervision/training-booking-pay-online>)

Short courses places are £60 each if paid by invoice or £50 if paid for online
(visit <https://thelauracentre.org.uk/training-and-supervision/training-booking-pay-online>)

Contact Info'

Name:

Job Title:

Organisation:

Address:

Post Code: Telephone:

Email:

Dietary Requirements:

Special Needs:

Payment:

Cheque (please make cheques payable to The Laura Centre)

Invoice (please specify address if different from above)

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Booking Conditions:

Please check the box to confirm that you have read and agree to our cancellation policy

a copy of which is attached. It is also available online at <https://thelauracentre.org.uk/training-and-supervision/training-course-cancellation-policy>

The Laura Centre Training Cancellation Policy

If you are unable to attend the course you are booked on you may substitute, by prior arrangement and after notifying us in writing (including email), someone else from your organisation.

If you are unable to attend, and cannot or do not wish to give the place to someone else in your organisation, we may accept the fee paid as payment towards a place on the same or another course that takes place within 12 months following the originally booked event.

Such a transfer will be on the condition that we are informed in writing (including email) of your intentions four weeks before the originally booked event. Booking can only be transferred once.

If you are unable to attend, and not in a position to either transfer your place to another person or another event the following charges will apply:

- 16-12 weeks before the course – 25% of the full fee
- 12-8 weeks before the course – 50% of the full fee
- 8-2 weeks before the course – 75% of the full fee
- Less than 14 days before the course – 100% of the full fee

Please note that full payment is required for non-attendance on a booking that has been transferred.

If you have any questions about this cancellation policy please contact us:

Phone – 0116 2544341

Email – info@thelauracentre.org.uk